



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
GLENCLIFF HOME

Nicholas A. Toumpas
Commissioner

393 High Street, PO BOX 76, GLENCLIFF, NH 03238
603-989-3111 FAX: 603-989-3040 TDD Access: 1-800-735-2964

L. Todd Bickford
Administrator

STANDARD EXHIBIT A
SCOPE OF SERVICES

Contract Period: Governor and Council Approval to 6/30/2009

The Contractor shall conduct Cistern Cleaning Services as outlined:

For a circa 1944, 60,000-gallon, concrete cistern that supplies the facility's potable water:

1. Clean 6 (six) to 12 (twelve) inches of debris and silt from the floor of the cistern;
2. Permanently plug an unused 4 (four) to 6 (six) inch inlet line.
3. Inspect the inside of the tank with written report to Glencliff Home.

NOTE: These services must be performed while the system is operational and completed in such a manner that does not impact the quality of the water.

The cistern is 14 (fourteen) feet in diameter and 28 (twenty-eight) feet in depth, with a 24 (twenty-four) inch round access hatch and metal treads on the inside wall. The cistern is located approximately 3,000 feet from the main portion of the facility and access can be severely affected by weather conditions. Therefore, site visits can be accommodated depending on accessibility and completion of the project will also be affected by weather.

The commencement date of this agreement shall be the Effective Date, that is May 1, 2009, or date of Governor and Council of the State of New Hampshire approval, whichever is later. The contractor shall not be paid for any services, which may be provided prior to the Effective Date.

Contractor Representative Signature

Name and Title

Contractor Name

Date

Sealed Bid Sheet
Glencliff Home

Contract Services: Cistern Cleaning

Contractor Name: _____

Address: _____

Telephone: _____

Individual Signing Contract: _____

Title: _____

Contractor Bid for services as outlined in individual project Pre-Bid material:

Bid Amount-Do not add any other details to this form

For a circa 1944, 60,000-gallon, concrete cistern that supplies the facility's potable water:

1. Clean 6 (six) to 12 (twelve) inches of debris and silt from the floor of the cistern;
2. Permanently plug an unused 4 (four) to 6 (six) inch inlet line.
3. Inspect the inside of the tank with written report to Glencliff Home.

NOTE: These services must be performed while the system is operational and completed in such a manner that does not impact the quality of the water

Total Cost for Contracted Services: _____

Pre-Bid Meeting to be Held _____ Not required **X**

Sealed Bids Due By Noon 4/3/2009
PO Box 76, Glencliff, NH 03238

to Glencliff Home
Attn: Todd Bickford

Sealed Bid

If your company is awarded this contract, any required documents listed below will be returned to this office by **April 17, 2009**

Executed Contract(form P-37), Certificate of Vote, Alternate W-9 Form ,Certificate of Insurance (Glencliff Home as policy holder), Certificate of Good Standing , Exhibits A-I, Board of Directors, Copy of Licensure, Curriculum Vitae, Current Audit

If your company is not a Sole Proprietorship, a Certificate of Vote is required, giving the above named person permission to sign the contract on behalf of the company.

Who will be signing the Certificate of Vote: _____

(This cannot be the same person signing the contract)

Title: _____

I understand that all required documentation for the above contract with the State of New Hampshire must be submitted complete and in a timely manner. In the event the contract and subsequent paperwork is not submitted in a time sensitive manner, it may result in loss of contract.

_____(Signature)

_____(Date)